E-Learning Rubric Sub - Committee Meeting Minutes

In Attendance: Melissa Allison-Brooks, Bethany Emory, Mitch Fischer, Erin McCully, Danell Moses, Carolyn Porter, Barb Putman, Amy Russ

Open Discussion:

The meeting began with a conversation of the Quality Matters Training:

Comments:
- Challenging time commitment - would we ask faculty to do this? - this would only be reasonable to ask faculty to do this training in the summer
- Alignment was frustrating because the QM is so thorough
- See great value in QM system, and we see things in our own courses that we want to change
- Course structure was overwhelming
- Many felt a need to complete off campus (in an environment where interruptions were minimized

Question: Is the rubric is doing the right things, asking the right questions
- Most suggested that the rubric is targeting the right items.
- A number of folks suggested that the rubric AND the training got bogged down in alignment - while alignment is important, it may not be the be-all, end-all.

Question: Is there a better way to approach the training
- C. Porter - One possibility is that We could have our own peer committee to review QM standards internally
- Perhaps the training could be broken into smaller pieces
- Suggestion to focus more on the rubric and less on the review process
- Discussion of the value of review and talking with and learning from others
- Bethany suggested a middle of the road as well as an exemplary path for course developers (Naming might be an issue – Accomplished and Distinguished discussed as possibilities….)
- Perhaps down the road use one rubric to cover all three levels (we would need to make the CRC checklist align with whatever other rubric levels we use - QM has some language that we could use for the pieces we're already using in it)
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- M. Fischer - Likes the three levels ("Accomplished") - want a rubric up front when they are taking on new courses, etc.
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Question: Are there alternatives to the QM Rubric
- We could start from scratch (develop internally)
  - o Barb said she would rather make sure that we don't spend another year creating a rubric - people agreed that it's good to have it already done and just tweak it
  - o - Amy says that CRC is helpful to have while developing courses
- Danell Moses had proposed considering the BlackBoard Exemplary Course Program
  - o Danell Moses has been trough training and has reviewed a course in Bb Exemplary. She said it was about the same amount of time in reviewing/training (Bb Exemplary training took about 3 hours
  - o - Bb exemplary course training is free
- Sloan C / Online Learning Consortium was discussed

Next Steps?
Answer the question - Which rubric are we interested in using
Committee will get into Bb exemplary training by middle of January?
Meet early January - e-learning committee back together
Meet again in late January and figure out training development and take off from there....

Carolyn & Barb & Danell will review tutorials for us