Creating a New Thread In a Discussion Forum

A Discussion Forum is a great way to engage your students and encourage collaboration. It also adds a layer of accountability and interaction for online students.

In this tutorial, you will learn how to:

- Create a New Thread.
- Create a Reply Post.

As always, make sure the Edit button is turned to ON in the upper right corner of your Blackboard.

Part 1 – Creating a New Thread

1. In your Course Content, navigate to the Module or area where you added the Discussion Board and click on the Discussion Board Link.
2. Click on the Create Thread Button.
3. Give your thread a title. This will be what students see when they navigate to the Discussion Forum. The Message should have the instructions for the students’ participation in the thread. If you would like to add an attachment, do that in Section Two then click Submit.
Part 2 – Posting a Reply

4. At the bottom of each post, you will see a Reply hyperlink, as in the image above. If you hover over Reply, you will see the options to Quote the original message. Quoting the original message can create lengthy reply posts, but sometimes it is necessary to ask students to do just that.

5. To reply, click on Reply. The following box will appear under the message to which you are replying.
6. Type in your message, attach a file if necessary, and click Submit.

*If you have further questions, please submit a ticket to SCC E-Learning here.*