

## **E-Learning Training & Resources Subcommittee**

Agenda

October 20, 2014, 2-3 pm

Library Conference Room

**Participants:** Erin McCully, Scott Baker, Scott Cline, Toni Knott, Pam Bell

**Topics:** Website for training materials, ADA compliance training

1. Sub Committee Priorities
  - Erin McCully detailed some prioritization that had been done prior to the meeting. As a result, the committee would begin working on projects in the following order:
    - Website to house training resources
    - ADA compliance (High priority based on state requirements - 5 year goal to have a plan to address)
    - Sharing best practices in teaching
    - Online course readiness rubric - This one was given the lowest priority as much development is in progress currently on revisions to the rubric, addition of an exemplary or QM rubric etc.
  - Silent consensus on priorities was expressed by the members in the room.
  
2. Discussion of SCC's current website for training materials/tutorials and the results of the Google survey regarding other institutions' sites.
  - See attached document for survey results
  - The committee expressed concerns about how easy the information was to locate
    - Pam reminded everyone that there is a link on My SCC that can and should be leveraged. (Currently it is dead and should be updated)
    - Committee members agreed that given the amount of information on the main home page - this may be the best route
    - The group tested different search criteria and happily found that almost all lead to the e-learning area. One discrepancy was a search for distance learning which lead to student services info. Erin and Dennis will work to make this connection a bit more seamless for students.
    - Most agreed that the UT Austin and Florida Atlantic sites had the most to offer
    - Discussion of clean look and feel supported UT Austin
    - Many liked the simple graphics of Florida Atlantic.
    - Discussion of creating a separate subdomain were launched. this may be more work for the e-learning and IT groups but may provide better search functionality, and make the site a bit more cohesive. Erin will discuss this further with Lisa Fisher and Patty Wall to determine feasibility
    - A decision was made for Erin to develop sample sites based upon these two models to present to the group. A third site combining the splash page of Florida Atlantic leading to the simplicity of UT Austin was proposed. This will also be developed

- Erin to develop a splash page and the Grade Center area of the three sites to present to the group at the next committee meeting.
  - Determine the priorities that should shape the layout and function of the SCC tutorial website to best serve SCC instructors.
3. Discussion of ADA training and compliance
- The group discussed what a large issue this represented
  - Different view points were expressed about how to best begin to resolve the trianing issues surrounding it
    - Scott Baker mentioned a need to better define it - and to better define how we should respond to student needs
    - Toni Knott expressed current challenges in working with students in her classes
    - Scott Cline mentioned some training resources he had received at the recent System Conference. Pam Bell added that she also had some from prior DL Directors meetings

**Next Steps:**

- Erin will develop three mock-ups of the new SCC tutorials page for the subcommittee to vote on.
- Consider ADA compliance resources, and let Erin know of any resources that we may be able to use
- Erin to confab with Peter Buck about ways to make the process more conversational to ensure that the needs of students and faculty were getting support when necessary.