Editing a Discussion Board

When a course is copied from a previous term, Discussion Boards may retain the settings from the previous semester. These settings may include date restrictions, and even when a discussion board is set as “viewable by students,” they may receive an error:

In this tutorial, you will learn how to:

- Edit the settings on Discussion Board forums so students can access them.

As always, make sure the Edit button is turned to ON in the upper right corner of your Blackboard course page.
1. In your course, navigate to the Discussion board by selecting it from the Course Tools menu.

![Course Management](image)

2. Click on the name of your course to access the Discussion Board forums.

![Discussion Board](image)

3. Next to the title of the forum that requires editing, click on the action arrows to edit.

![Forum Editing](image)
4. Select “Edit”

5. Scroll down to #2: Forum Availability. The date may be from a previous semester. Delete this date and uncheck the box next to it. Alternately, you may change the date to a day in the future.

6. Click “Submit.”

If you have further questions, please submit a ticket to SCC E-Learning here.