

E-Learning Committee

Meeting Minutes

March 13, 2013

Present: Kenet Adamson, Linda Aiken, Scott Baker, Toni Knott, Deanne Oppermann, Barb Putman, Kimberly Rice, Wesley Satterwhite, Cyndi Slocumb, Dawn Wick, Amy Russ, Linda Venturo, (Mitch Fischer and Elizabeth Haynes)

I. Agenda

- Choose a base for the crystal apple awards that will be ordered for the fall 2013 awards presentation
- Vote on a name for E-Learning Exemplary Course award (crystal apple award)
- Review CAD drawing for Bradford Hall Rms. 305-306
- Review the hardware and software that will be ordered for Bradford Hall Rms. 305-306
- Tour Bradford Hall Rms. 305-306
- Mention need for volunteers to peer review upcoming spring 2013 courses going through the E-Learning Course Development Process

II. Discussion

- The Committee chose the walnut base for the crystal apple award (6 -5 vote)
- Several names for the E-Learning Exemplary Course award (crystal apple award) were proposed (e.g. Elly, Webbi, Webster, Websta, Webstar and more). Committee members will continue to suggest names and, then, vote on a name for the award.
- It was suggested that speakers be added to Bradford Hall Rms. 305-306. Other possible hardware needs were mentioned (i.e. Apple, Inc. camera, iPads, voting units).
- Courses completing the E-Learning Course Development Process will require peer review (i.e. ACA-120, ACA-122, ACC-120, COM-140, PSY-150, PSY-281, REL-211 and more).

III. Follow-Up

- Request suggested names for the E-Learning Exemplary Course award via email
- Vote on suggested names for the E-Learning Exemplary Course award via Doodle
- Order speakers for Bradford Hall Rms. 305-306 (ordered 3-14-2013)
- Research need for Apple, Inc. camera, iPads, voting units
- Request volunteers for Peer Review Process as courses complete the E-Learning Course Development Process via email