

E-Learning Committee Meeting

April 18, 2012 Minutes

Attended: Kenet Adamson, Linda Aiken, Elizabeth Haynes, Toni Knott, Barb Putman, Dawn Wick, Linda Venturo (chair), Susan Abram (guest)

Agenda

1. Trends in E-Learning – Massively Open Online Courses (MOOC)
2. Discuss Peer Review process and rubric
3. Volunteers needed to form two groups of three people to review LEX-141-WC, LEX-160-WC and CHM-131-WC
4. Introduction to and demonstration of Livescribe (smartpens were distributed to members)
5. Peer Review of ANT-210-WC

E-Learning Committee Suggestions

1. The Peer Review rubric should include quantitative as well as qualitative measurements (i.e. use of Likert Scale and recommendations) – Elizabeth Haynes
2. Rather than converting full color PowerPoints to gray scale PDF files, convert PowerPoint handouts to PDF (three slides to a page) – Toni Knott, Elizabeth Haynes
3. Refer to PowerPoint-to-PDF handouts as “Print Version” – Kenet Adamson
4. Add a Key or Legend to explain OC, AD and other accessibility indicators – Elizabeth Haynes
5. Change presentation of audio files to either include transcripts alone or transcripts with images – Barb Putman, Susan Abram

Follow-up items

1. Offer mini smartpen training sessions
2. Volunteer Peer Review groups will meet to review LEX-141-WC, LEX-160-WC and CHM-131-WC





E-Learning Committee, 2012
Southwestern Community College